



## Blackhawk Ski Club

### Board Meeting

August 3, 2020 (Virtual Meeting)



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## Minutes

Board Members present: Amy Grunewald Mattison, William Lorman, Joe House, Ken Matusek, James Friedman, Arianne Neigh, Kelsey Berg, Rick Hardy, Scott Ulrey, Griff Madigan, Ellen Barbouche

Others Present: Kurt Stein, Kelley Linan

### **I. Call to Order 7:30**

### **II. Approval of meeting minutes from July 6, 2020.**

- Motion to approve by Chad. Approved unanimously.

### **III. New Business**

#### **a. Winter 2020-2021 COVID preparedness**

- i. Communication
- ii. Building use/Tents/Tables
- iii. Programs: safety, numbers, protocols
- iv. Refunds

- Broad consensus to minimize chalet use. Closed chalet should help regulate people.
- Modifications and change already happening. Changes will include doors, sanitation and (touchless dispensers).
- Open skiing: There's anticipation of more skiers much like there are more outdoor activities going on in general.
- In consideration: More open hours because of virtual school, and specific hours of open skiing for younger kids.
- In consideration: Shift free skiing from team/lesson times to more hours on Friday. Historically Thursday free skiing is low attendance relative to Friday.
- Suggestion to cap family membership at 325 – 350 memberships.
- Consensus: Make a no refunds policy abundantly clear. Possible exceptions for lessons but insurance and other expenses must be covered.



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- Consensus that memberships will be still be usable in some capacity even if there are big problems operating the lessons.
- From Kelley: No refund policy should work even if lesson sessions are cut in ½.
- Consensus: Instructions to boot up ahead of time and be ready to ski. Pay attention to parking lot ice.

#### **b. September Open House ideas**

- i. As usual (masks required) under pop up tents spaced out in driveway.
  - ii. Stations around BH to visit (could have punch card for kids?)
  - iii. Virtual? Facebook?
  - iv. Update website and take questions as they come
- Consensus to continue the open house and adjust it for pandemic circumstances.
  - From Kelley: Make introduction videos from program leaders.
  - Griff will make video content.

#### **IV. Follow Up**

- a. District 19 Drainage Board update [Arianne]
- b. Member survey results [Pat Remington]
- c. CXC Relationship [Mark Toressani]
- d. Committees: Tasks and Leadership [Amy]
- e. West Chalet donor recognition. [Kelsey, William, Griff]

#### **V. Administrative & Finance**

- a. Treasurer's Report [Rick H.]
  - b. Guest Policy & Member Liability Waiver Language [ Pat Remington]
  - c. Posted Legal Notice Language [ James? ]
  - d. Bylaws Review & Update [Ad Hoc committee]
- Rick is going through SKP for issues and we need to be ready for invitation codes.
  - Each program manager will do a review to be ready for general lesson sign up.
  - Cash is down to \$130,000 from July payments and Jeremy W contract will take us less than \$100,000 thus at our annual low. We are on budget.

#### **VI. Communications**

- a. Website front page update [Kelsey, Griff]
- b. Communications via SCP [Griff, Kurt]
- c. Registration updates to SCP [Kurt]

#### **VII. Executive Planning Meeting Report**

- a. See July 2020 Amy report
- b. Club manager annual review process [Amy]



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#### VIII. Program Updates

a.

#### IX. Club Manager Report [Kurt]

a. Winter upgrades prioritized & purchased

b. Summer Volunteer opportunities

- Summer projects are on schedule including new snow making gear.
- August 14<sup>th</sup> date for snow making training – training new gear.
- Old snow cat is gone.
- Compressor is fixed.
- Ski Club Pro email fix is done.

#### X. Facilities & Operations

a.

#### XI. Membership

- Summer Members: recruit for winter [--]
- Membership Verification Policy & Checking Days [Griff, William]
- Calendar [Kurt]
- Instructor Membership Policy [--]
- Lifetime Membership Category [ -- ]

#### XII. Calendar Updates & Announcements

- Next Regular Meeting Date: **TUESDAY, August 31, 2020**
- Announcements

#### XIII. Adjournment

- Motion to adjourn by Chad approved unanimously.

[ - ] denotes Task that needs leader(s) or committee

Task: Ski Club Pro cap for memberships.

Task: Communicate “things are different this year” to include they won’t have the warm chalet etc.....

Task: Broadcast refund policy.

Task: Add no refund element in checkout process. Kurt will handle.

Task: Pursue option of grating to cut the fall risk. Chad/Kurt.



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Task: Snow and management for kids and traffic at bottom of the hill.

Task: Understand invitation codes in ski club pro.